

SEWP V Overview

The NASA Solutions for Enterprise-Wide Procurement (SEWP) contracts are commercial firm-fixed-price, indefinite delivery, indefinite quantity (ID/IQ) delivery order contracts with an ordering ceiling of \$20 billion. They have an effective ordering period of 10 years, with a 5-year base period and one 5-year option period. As a government-wide acquisition contract (GWAC), SEWP can accept orders from all NASA centers, all federal agencies, and their approved contractors with no limit.

SEWP can be used to purchase commercially available information technology (IT) equipment, software, warranty, and services at a firm fixed price. SEWP offers low prices (below GSA schedule prices), the lowest surcharge (0.39%) and the easiest and fastest ordering procedure using precompeted contracts.

Seeds of Genius Information

- Contract Number: NNG15SC86B - Group C - Small Business
- Period of Performance: 5/1/2014 to 4/30/2020 - plus one 5-year option period
- Scope of Contract: IT Products, Services, and Training
- NAICS Code: 541519 - 150 Personnel
- Seeds is a SB, WOSB, and EDWOSB under this contract
- Federal Tax ID # 20-1575214
- Dun and Bradstreet # 167036016
- Cage Code # 303C4

Ordering Guidelines

All delivery orders must be routed through the SEWP Program Office (PMO) and should not be sent directly to Seeds of Genius or any other contract holder. SEWP orders can be placed in the following ways:

- Email to: sewporders@sewp.nasa.gov
- Fax to: 301.286.0317
- Mail to: SEWP PMO
10210 Greenbelt Road, Suite #200
Lanham, MD 20706



Contacts & Resources

SEWP V Website:

www.sewp.nasa.gov/sewpv

SEWP Helpline:

301.286.1478

help@sewp.nasa.gov

Government POC:

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NASA SEWP Program Manager

Seeds of Genius POC:

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Credit Card Orders

SEWP contract holders can accept Government credit card orders directly. The contract holder will report all such orders to the NASA SEWP PMO for tracking purposes.

Fair Opportunity when Using SEWP Contracts

SEWP V is comprised of multiple Indefinite Delivery Indefinite Quantity (IDIQ) contracts, including both manufacturers and resellers of IT equipment, based on full and open competition. While this allows use of the contracts without requiring further competition for single award classes, Fair Opportunity (refer to FAR 16.505(b)) must be given to all contractors in multi-award classes.

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$3,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the CO and that the CO must document the rationale for placement and price of each order. The SEWP online RFI/RFQ tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP RFI/RFQ tool will automatically include the Contract Holders within a selected Group or based on a suggested source.

NOTE: Fair Opportunity to all Contract Holders within one or more SEWP Groups is required. There is no requirement to obtain 3 quotes as long as all Contract Holders within a Group were provided opportunity to provide a quote.

Delivery Order Information

Regardless of the path used by the Government entity to create a SEWP delivery order and the method by which the Contractor accepts the order, the following information must be present in each delivery order:

1. Date of order
2. Signature (direct, electronic, or implied through pre-approved method) of authorized Government Ordering Official;
 - a. Contracting Officer for Purchase/Delivery Order
 - b. Credit Card Holder Name for credit card orders
3. Name and phone number of authorized Government Ordering Official
4. Name of Issuing Agency
5. Name of Ordering Agency (if different from Issuing Agency)
6. Order Number
 - a. Unique order number for the Ordering Government entity - Ordering Agency determines the Order Number
7. Contractor Name and SEWP Contract Number
8. Appropriation and accounting data
9. Billing and Invoice Address
10. Shipping Address
11. SEWP CLINs (Contract Line Item Numbers) and product descriptions to be delivered
12. Total order amount
13. Additional mutually agreed upon Terms and Conditions, Statement of Work, etc.
14. Period of performance for any associated services



Additional SEWP Information

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Phone: (410) 312-9805 ■ Fax: (410) 510-1861
seedsofgenius.com ■ seedsofgenius.net ■ info@seedsofgenius.com

Why Customers Use SEWP

Each year more than 60 Federal Agencies use SEWP. Listed below are some of the reasons customers prefer the SEWP contracts.

1. Speed - Everything is handled in one business day. Products are added, orders processed, inquiries responded to - all within one business day.
2. New Product Availability - Products are added daily based on user requirements. SEWP is a dynamic catalog where the product availability is based on requests; not requests based on the availability.
3. Customer Service - SEWP was branded the Gold Standard for Customer Service in Washington Technology and noted as "King of the Contracts" by [Meritalk](#). A full customer service staff is available to assist users every step of the way. Contact help@sewp.nasa.gov or (301)286-1478 for further details.
4. Tracking and Communication - SEWP tracks all orders through delivery and provides continuous feedback and reporting to buyers and Contract Holders.
5. Assistance - If there is a problem, SEWP works with Contract Holders and customers to resolve any issues.
6. Low Price - Product prices, in general, tend to be lower on SEWP due to contractual set-up, oversight and intense internal competition.
7. Small Business as well as the availability of HUB Zone and Service Disabled Veteran Owned Businesses (SDVOSB).
8. Outstanding On-line Tool Set - especially a robust Request for Quotes (RFQ) tool for asking Contract Holders for Quotes as well as addition of new products to the contracts.
9. Outstanding Tools for Contract Holders - While customers do not see this directly, the tools assist in reporting, tracking and communication.
10. Government Oversight of the Entire Process - SEWP has oversight regarding everything that occurs on these contracts.
11. Free On-site Training (plus a free on-line training video) Email events@sewp.nasa.gov for further information.
12. Low fee - 0.39%.

Policy and Procedural Information

For assistance or questions pertaining to installation, basic warranty, extended warranty, technical support, software support, and other post-delivery issues, contact the Seeds of Genius SEWP Help Desk at sewp@seedsofgenius.com or call 410.312.9804. The Seeds SEWP team will be happy to assist you with your questions and troubleshoot any issues.